



Ref: Uttaran/tala/2025/266

Request for Quotation (RFQ) for Reconstruction of Earthen and SBFS Road at Kamal Nagar upazila under Lakshmipur district.

Issue date: November 17,'2025

Deadline of submission: November 27,2025 before 4.00 pm.

FOREWORD

Uttaran is an NGO working in Bangladesh since 1985 to uphold rights and entitlements and to improve the socio-economic condition of the poor and disadvantaged community people. Uttaran is a people-centered organization using a rights-based approach to alleviate poverty, diversify livelihood opportunities and empower poor communities of Bangladesh.

Objective: UTTARAN is hereby inviting National Tender for price quotations from relevant suppliers/vendors for the Reconstruction Earthen and SBFS Road at Kamal Nagar upazila under Lakshmipur district by the RFQ under the project "Flood Response and Recovery in Chattogram Division–Lakshmipur District." If you are interested in doing business with us, please submit your best price offer following Annex A on your organization's/company's letterhead by **November 27, 2025, before 4:00 PM**, and kindly enclose this RFQ with your price offer, duly signed

Annex A

Sl.	Items Name with Specification	Qty	Unit	Unit price	Total Price
A	Palisading Work				
1	Ballah : Supply an wooden ballah having an average diameter not less than 150mm(without barks) at one third distance from larger end with a minimum end diameter of 100mm for retaining purpose and driving to a depth as per design and drawing by any method including all arrangement for staging, hosting, carrying etc. complete and accepted by the EIC	786.59	R.m		
2	Drum Sheet : Palisading work by supplying of bitumen drum sheet walling tied with 20 BWG GI wire fixing the same with already driven ballah with half split borrak bamboo runners @ 450mm c/c horizontally with iron nails, G.I wire etc. all complete and accepted by the EIC.(rate is included line cost of bamboo post)	196.65	Sq.m		
3	Bracing : Suppling and fitting fixing horizontal bracing in palisading with half split wooden ballah having an average diameter of 100mm@ 450 mm c/c including supply of iron nails , gazals etc. complete approved and accepted by the EIC.	393.29	L.m		
	Sub total				
B	Earthen Road				
1	EFW(CE) 85% Compaction: Earth filling work with specified soil in any type of embankment, where earth shall be carried by truck/boat or any other means, supplied at contractor's own cost including royalty, cutting, carrying, filling and compacting to 85%/95%/98% of Maximum Dry Density (MDD) at	2741.009748	Cu.m		



	<p>Optimum Moisture Content (OMC), with reference to laboratory density test AASHTO standard hammer by throwing earth in layers not more than 150mm in proper alignment, grade, camber and side slope in all types of soil except rocky, gravelly and slushy including benching not more than 300mm in vertical and 600mm in horizontal steps along the sides while widening any embankment, with clod breaking to maximum size of 100mm, benching the side slopes, removing roots and stumps of trees of girth upto 200mm and other foreign particles, stripping/ploughing the base of embankment and borrow pit area, dug bailing, clearing jungles, bail out of water, rough dressing including 150mm cambering at the centre of crest with all leads and lifts complete (compaction will be done by the contractor with approved equipment including all ancillary charges for compaction and testing) as per direction of Engineer in charge. Payment will be made on compacted volume. The item is applicable when earth is supplied and arranged by the contractor from a distance beyond 200m from the end of right of way.</p>				
2	<p>EFW(AE) 85% Compaction: Earth filling work with specified soil in any type of embankment, where earth shall be arranged by the contractor's own cost including royalty, cutting, carrying, filling and compacting to 85%/95%/98% of Maximum Dry Density (MDD) at Optimum Moisture Content (OMC), with reference to laboratory density test AASHTO standard hammer by throwing earth in layers not more than 150mm in each layer in proper alignment, grade, camber and side slope in all types of soil except rocky, gravelly and slushy including benching not more than 300mm in vertical and 600mm in horizontal steps along the sides while widening any embankment with clod breaking to maximum size of 100mm, benching the side slopes, removing roots and stumps of trees of girth upto 200mm and other foreign particles stripping/ploughing the base of embankment and borrow pit area, dug bailing, clearing jungles, bail out of water, rough dressing including 150mm cambering at the centre of crest with all leads and lifts complete (compaction will be done by the contractor with approved equipment including all ancillary charges for compaction and testing) as per direction of Engineer in charge. Payment will be made on compacted volume.</p>	1524.060375	Cu.m		
	Sub Total				
C	SBFS Road				
1	<p>Sand Filling (FM 0.50) in the road foundation to improved sub-grade with sand free from dust, earth, other vegetable growth and foreign materials including supplying all materials, spreading, watering, compacting by appropriate mechanical means to</p>	266.4067989	Cu.m		



	obtain a minimum Soaked CBR 8% or Design CBR at minimum compaction 98% of MDD (Modified), etc. all complete as per direction of the E-I-C.				
2	SBFS: Providing Brick on edge pavement in single layer of Herring Bone Bond (HBB) with 1st class or picked bricks true to level, maintaining camber, super elevation and grade, including supplying and laying 25mm thick sand (FM 0.80) cushion over the BFS , filling the interstices tightly with same type of sand, etc. all complete in all respect as per approved drawing, specification and direction of the Engineer-in-charge.	2399.736585	Sq.m		
3	Brick on end edging (125mm across) with 1st class/picked bricks including cutting trenches true to level & grade, removing earth, re-filling & ramming the sides properly, including supplying and filling the gaps with local sand, etc. all complete as per direction of the E-I-C.	2636	L.m		
	Sub total				
D	Box Culvert				
1	EWEx(C/P/D): Earthwork in excavation to the lines, grades and elevation as shown in the drawing, filling baskets, carrying and disposing of all excavated materials including existing sand bags in both sides of road at a safe distance designated by the E-I-C in all types of rocky, gravelly, slushy or organic soil, levelling, dressing, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging for and supplying all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.	30	Cu.m		
2	Sand Filling (FM 0.50) in the road foundation to improved sub-grade with sand free from dust, earth, other vegetable growth and foreign materials including supplying all materials, spreading, watering, compacting by appropriate mechanical means to obtain a minimum Soaked CBR 8% or Design CBR at minimum compaction 98% of MDD (Modified), etc. all complete as per direction of the E-I-C.	1.98	Cu.m		
3	SBFS: Single layer brick flat soling in floor with 1st class or picked bricks, true to level, camber/super elevation and grade including carrying bricks, filling the interstices tightly with sand of minimum FM 0.80, etc. all complete as per direction of the E-I-C.	13	Sq.m		
4	RCC: Reinforced cement concrete works for slab of toilet with minimum cement content relating to mix ratio (tentative 1:1.5:3) and maximum water-cement ratio 0.45 , having minimum required average strength, f_{cr} = 28 MPa , and satisfying a specified compressive strength f_c = 20 MPa at 28 days on standard cylinders as per standard practice of Code AASHTO/ASTM; and Portland Composite Cement conforming to BDS EN 197-1:2003 CEM II 42.5 N ;	5.16	Cu.m		



	sand of minimum FM 1.8 ; and 20 mm down well-graded picked brick chips (LAA value and maximum water absorption not exceeding 38 and 15% respectively) conforming to ASTM C33 or Aggregate Grading Appendix-3 of the LGED Schedule of Rates , or any other internationally recognized grading envelope; including breaking chips and screening through proper sieves, centring, shuttering in position, making shuttering fully leak-proof using plain 16 BWG steel sheet fitted over 38 mm thick wooden plank panels and standard-size bamboo props suitably braced, placing of reinforcement in position, mixing aggregates with standard mixer machine, laying, compacting, curing, and all incidental works complete as per direction and approval of the Engineer-in-Charge.				
5	250mm Brick work with 1st class bricks in cement mortar (1:4) in foundation and plinth with Portland Composite cement (CEM II/AM, 42.5N) and best quality sand (minimum FM1.2), filling the interstices tightly with mortar, raking out joints, cleaning and soaking bricks at least for 24 hours before use, washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C.	6.58	Cu.m		
6	Rebar: Supplying and fabrication of Ribbed or deformed bar reinforcement for all types of RCC work including straightening, removing ruts, cleaning, cutting, hooking, bending, lapping and/or welding wherever required as directed, placing in position, tying with 22 BWG black annealed binding wire (PVC coated in case of FBEC rebar) double fold, cost of binding wire and anchoring to the adjoining members wherever necessary, supplying and placing with proper cover blocks (1:1), supports, chairs, spacers, splices or laps etc. including cost of all materials, cost of labour, cost of equipment & machinery, loading and unloading, transportation, all other incidental charges and work at all leads and lifts etc. to complete the work as per design, drawing, specifications and direction of the E-I-C.	700	Kg		
E	Visibility				
	Sign board with Signage: Supplying, transport, fitting and Installation of approved best quality country made Mild steel signboard as per drawing, suitable for fitting with R.C.C foundation of signboard including all necessary work as per direction and accepted by the Engineer-in-charge (E-I-C) (0.8 sqm) 2000 mm × 1000 mm signboard made of mild steel with a 2 mm thickness M.S. Sheet continuously welded at both sides with MS rectangular hollow box. Rectangular shape 75 mm x 75 mm x 3 mm hollow M.S box in vertical column and 50 mm x 50 mm x 3 mm in horizontal peripheral line using Mild steel . 4nos of 12mm dia Anchor bar	05	no's		



<p>welded with column box as per drawing . The MS hollow box column must be installed at least 450 mm deep at the foundation. Reinforce Cement Concrete(R.C.C) foundation (400mm x400mm x200mm) & (250mm x250mm x600mm) as per drawing maintaining minimum cement content relates to mix ratio 1:1.5:3 having minimum $f'_{cr} = 24$ MPa,maintaining w/c ration 0.45 including satisfying a specified compressive strength $f'_{c} = 17$ MPa at 28 days on standard cylinders as per standard practice of Code ACI/BNBC/ASTM, cement conforming to BDS EN-197-1-CEM-I, 52.5N (52.5 MPa) / ASTM-C 150 Type – I, best quality sand [50% quantity of best local sand (F.M. 1.2) and 50% quantity of Sylhet sand or coarse sand of equivalent F.M. 2.2] and 20 mm down well graded picked stone chips conforming to ASTM C-33 including breaking chips and screening, making and placing shutter in position maintaining true to plumb, making shutter water-tight properly, placing reinforcement in position; mixing in standard mixer machine with hopper fed by standard measuring boxes or mixing in batching plant, casting in forms, compacting by vibrator machine and curing at least for 28 days, removing centering-shuttering after specified time approved; including cost of water, electricity, testing charges of materials and cylinders as required, other charges etc. all complete, approved and accepted by the Engineer-in-charge (E-I-C). (Rate is including the cost of dismantling existing concrete where required, cleaning and shifting debris etc.) for any types of components at anywhere as per direction of EIC. One layer (125 mm thickness) Brick flat Soling using 1st class brick at foundation level (400 mm x 400 mm) (0.16 sqm). Use 12mm deformed bar 200mm c/c at footing and 4 nos of 12mm Dia deformed bar at RCC column & 10mm Dia stirrup 150mm c/c as per drawing. Clean properly the MS sheet, hollow box and the base plate to remove the dust and apply one coat of anti-corrosive paint and 2 coats of dark blue (IOM official) synthetic enamel paint (RGB 0/51/160, HEX#0033A0, CMYK 100/80/3/2, PANTONE 286C) on the surface.</p> <p>Supply, transport and installation of 2 no's of best quality reflective sticker (hexagonal pattern) Size of the sticker is 1000 x 800 mm. A sample of the sticker paper must be provided to E-I-C for approval. Layout of sticker and exact location of the signboard will be provided by IOM</p>				
Sub total				
Grand Total (A+B+C+D+E)				



Terms and Conditions

- Submission Deadline:** All quotations must be submitted to designated email address **on or before November 27, 2025, at 4:00 PM**. Late submissions will not be accepted or will be deprioritized during evaluation.
- Tender Opening Date:** The tender will be opened on **November 29, 2025, at 11:00 AM** by the Procurement Committee. Only the **selected vendor(s)** will be contacted directly by email/phone. If no communication is received by **November 30, 2025**, it shall be understood that the bidder has **not been awarded/selected** under this process. No further communication will be entertained in this regard.
- Pre-Bid Meeting:** The pre-bid meeting will be held on **November 23, 2025, at 11:00 AM to 12:00 PM**. Participants may join in either of the following ways:
 - Online:** Through the following link: <https://calendar.app.google/EJn8Zt87bJvo7ELs9>
 - In-Person:** At Uttaran Regional Office, Mobarakpur, Tala, Satkhira. Interested participants may directly join by either option. However, to avoid any miscommunication or misunderstanding, all bidders are **strongly encouraged to register in advance** by completing the following Google Form link: <https://forms.gle/hKz7hrdhGYVFUJf8>
- Price Quotation:** The quoted price must be **inclusive of VAT, Tax, loading–unloading, transportation, and all other related costs**. No additional claims will be entertained later.
- Submission Requirements:** Vendors must submit their price quotation on **official letterhead** and attach the duly received Tender Form (Annex-A) with the organization's seal and authorized signature.
- Field Visit Report:** Vendors/Construction suppliers must submit a **field visit report, including photographs**, along with their price quotation.
- Quotation Validity:** Vendors must clearly **mention the validity period** of their quotation in the price offer.
- Confidentiality:** This is a **confidential document**. Vendors are strictly prohibited from sharing this document or any related information without the prior written consent of Uttaran.
- Delivery Timeline:** The supplier must complete the assigned work **by December 2025**.
- Delivery Location:** The work delivery sites are located in **Kamalnagar Upazila** of Lakshmipur District. Detailed sites are as follows:
 - Notun Somaj Road (from Kalamia's House to Shahjahan's House) - Earthen - 3.65m X 710m & SBFS - 2.08m X 710m,
 - Korban Ali Bepari Somaj Road (from Mosque Market to Ahsan Ullah Majhi's House) - Earthen -3.35m X 1100m,
 - Gazi Matiul Haque Peyaru Road (from Nirab's House to Nur Alam's House) - Earthen - 3.04m X 650m,
 - Bazar Samaj Road (from Kajol Rekha's House to Khurshid's House) - Earthen - 1.82m X 312m,
 - Adarsha Nagar (Jele) Samaj Road (from Kashem Majhi's House to Jakir Mollah's House) - SBFS - 2.08m X 608m. Village: Char Bosu, Ward-09, Union: Char Kadira, Upazila: Kamalnagar, District: Lakshmipur.



12. **Tax Compliance:** Vendors must submit their quotation **including VAT and Tax**. Applicable VAT and Tax will be deducted from the payment as per Government of Bangladesh rules.
13. **Payment Mode:**
- Payments will be made through **A/C Payee Cheque only**, in favor of the selected vendor.
 - Payment will be processed **within seven (07) working days** upon submission of the original invoice/bill and all required supporting documents, or as per mutually agreed negotiation.
 - **Account Payee Cheque is mandatory**; no cash or other form of payment will be entertained.
 - **Retention Money:** 10% of the total billed amount will be withheld for **30 (thirty) days** after completion of the work/supply. This retention will be released only upon successful verification of quality and satisfactory completion of the assignment by the Procurement Committee.
 - The vendor must ensure submission of a valid money receipt upon receiving payment.
14. **Right to Accept or Reject:** Uttaran is **not bound to accept the lowest bid** and reserves the right to **accept or reject any or all tenders, in part or in full, without assigning any reason whatsoever** and the evaluation will be made based on proposed quality of work, materials, documentation etc.
15. **Required Documents:** Vendors must submit the following documents along with their quotation:
- Valid Trade License
 - TIN Certificate & Income Tax Return Certificate
 - BIN Certificate
 - Relevant Experience Certificate (if any)
 - Bank statement of last 6 months
16. **Anti-Corruption Policy:** Uttaran follows a **ZERO-TOLERANCE policy against bribery or corruption**. Any attempt to influence the process will lead to immediate disqualification.
17. **Prohibition of Child Labor:** Employment of child labor (under 18 years of age) is **strictly prohibited**. If any vendor is found using child labor, the agreement will be cancelled, and further legal action may be taken.
18. For hiring skilled and unskilled labor, priority must be given to locally affected flood-impacted HHs. The contractor will be required to submit written documentation on local labor engagement along with the final invoice.
19. **Submission Method:** Quotations **must be submitted by email only** to procurement@uttaranbd.org. **Physical/hand-delivered or courier submissions will not be accepted.**
- **Email subject line:** "RFQ – [Vendor Name]-Lakshmipur Road making project".
 - **File format:** Single PDF (scanned, signed, and stamped)
 - **Deadline compliance:** Emails must be received by **27 November 2025 & before 04.00 pm, BST**.



- **Clarifications:** Direct all queries to procurement@uttaranbd.org only or call to 01712-308342

20. **Selection Criteria:** The selection of the supplier/vendor will be based on the principle of **best value**, not solely the lowest quoted price. Evaluation will consider:

- Price competitiveness
- Proposed quality of materials and items
- Submitted business/legal documents (valid trade license, VAT, TIN, etc.)
- Field visit/assessment report
- Relevant past experience with similar supplies/services

The procurement committee reserves the right to make a holistic assessment to ensure quality, reliability, and accountability.

20. The awarded Supplier/Contractor shall submit the detailed work schedule specifying the start and completion dates for each activity.

21. **Queries:** For any clarification or queries regarding this RFQ, please contact:

- **Email:** procurement@uttaranbd.org
- **Phone:** +880 1712-308342 (during office hours only)

Nuruzzaman Asad
Senior Officer (P&L)
Uttaran



Annex -B

Field Visit Report (**Road making**)

Vendor Information:

Vendor Name:	
Address:	
Contact Person:	
Phone/Email:	

Field Visit Details:

Date of Visit: _____

Visited Location: _____

Purpose of Visit: _____

Observations:

(Please provide comprehensive details of your measurements and relevant notes from the field visit.)

Pictures from Field Visit with caption

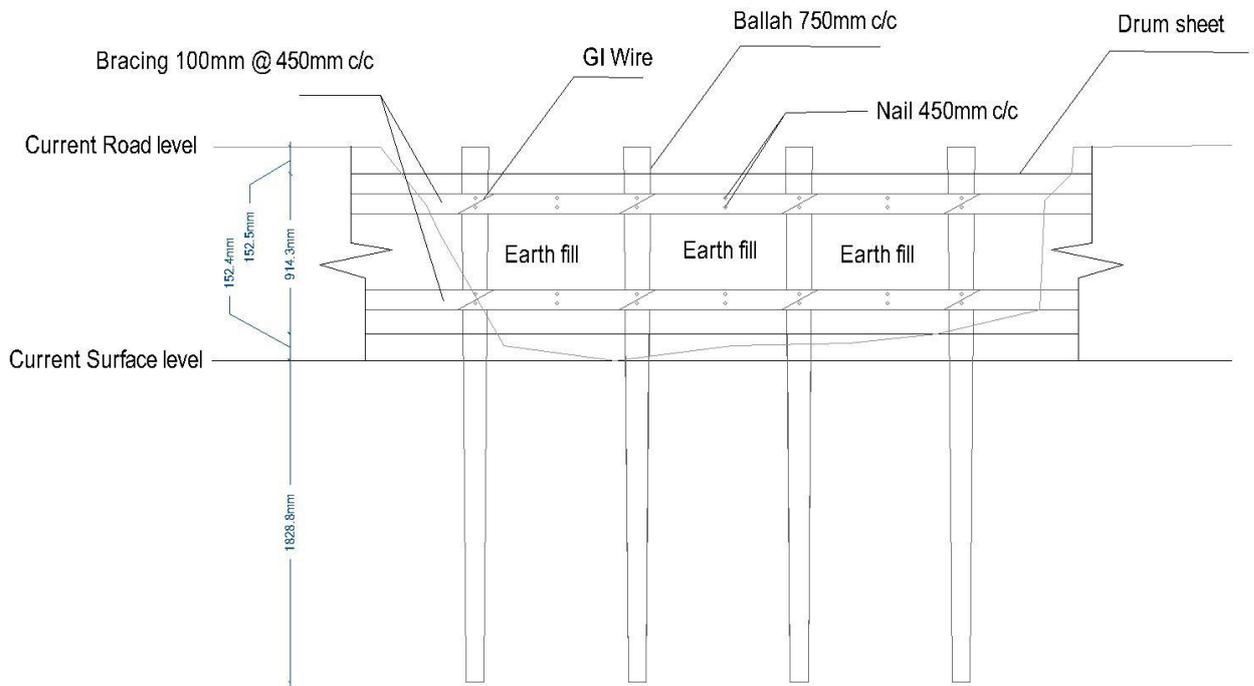
Please attach/insert pictures here.

Any additional information or comments from the vendor.

Vendor Authorization:

Name & Signature: _____

Date: _____



Design and Section of Palisading

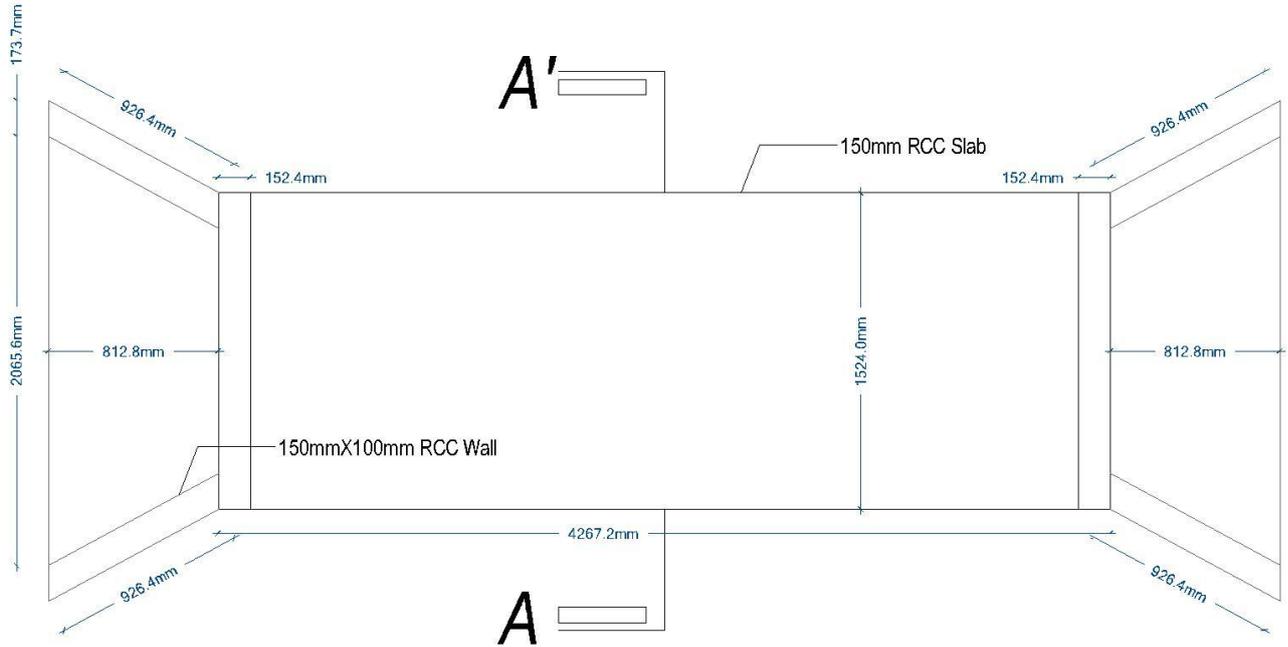


Fig: Plan of a Box Culvert

Design of Box Culvert

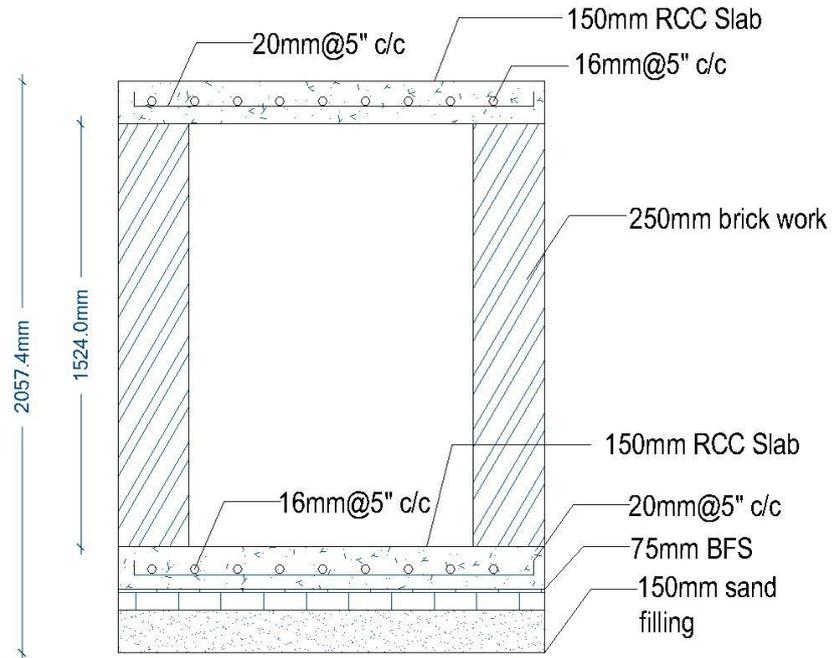


Fig: Section (A-A') of
Box Culvert

Section of Box Culvert